

From: [Wm. Mitchell Masters](#)
To: [Janice Aski](#)
Cc: [Vankeerbergen, Bernadette](#); [Williams, Valarie](#)
Subject: A&H2 Feedback on Italian BA and minor
Date: Saturday, March 05, 2011 4:48:24 PM

Dear Professor Aski -

The Arts and Humanities 2 subcommittee of CCI met last Thursday (3/3/11) and reviewed the programs you submitted for the Italian BA and Italian minor. As chair of that committee, I wanted to let you know the results of our discussions. I believe the easiest way to do that is to quote from the draft minutes of the meeting, so I've copied in the pertinent parts of the minutes below. I've added a couple of comments of my own in italics.

If anything isn't clear, or you have additional questions, please feel free to contact me or Dean Williams.

Sincerely,
Mitch Masters

==== extract from draft minutes ====

2. Italian BA

Remove GE course from package. Italian 2055 is already in the PACER system. Remove comment about that course under "Comments" on PACER form.

PACER form:

- o Credit Hour Explanation Table: Last line max: 20 (column A: quarters); 12 (column C semesters)

- o Program Learning Goals: goal 4: remove "will be able to"; also "genres" should be plural

Advising sheet:

- o Remove student address line.

- o "A grade of C- is required in Italian 2102" should say "a minimum grade of..."

Curriculum map:

- o This proposal has 2 curriculum maps. Remove one curriculum map—probably remove the first one because it contains more mistakes (references to GEC etc).

- o Under "required courses," put "required prerequisite courses."
- o Organize map by categories of requirement (like on the advising sheet).
- o Add 2055 to the curriculum map. Double-check that all undergraduate courses are on the curriculum map.

The list of courses under "Semester Conversion for Undergraduate...":

- o Dept should also organize courses by categories.
- o Also add 4999(H).
- o Remove graduate courses.
- o Specify how many hours of 4998 and 4999 can count toward the 30 cr hours of major.
- o Major requirement # 3: change "courses in English" to "courses taught in English"
- o Major requirement # 5: "A grade of C- is required in Italian 2102." Should say "a minimum grade of..."
- o Remove first paragraph under "Transfer credit policy." (*The second paragraph matches current policy.*)

Remove list of French courses. Need a list of semester courses in Italian.

The required course: is it 2101 or 2102? (*These numbers appear in several places, and the committee wasn't sure which number is correct.*)

Letter of the chair:

- o Middle of first page: Correct language: "Independent and Group Studies courses are now taken for ~~credit~~ grades; they are no longer ~~pass/fail~~-S/U."
- o Next paragraph: the Romance Languages major has been approved. Update that information in the letter.
- o Next paragraph: the Italian Ph.D. has also been approved.
- o Page 2 of letter: remove reference to "Colleges of Humanities, Social and Behavioral Sciences, and the Arts," since these no longer exist

3. Italian Minor

PACER form

- o Credit Hour Explanation: Last line max: 20 (column A, quarters); 12 (column C, semesters)
- o Delete program learning goals (*Minors don't need them*)

Need to attach chair's letter

Course requirements:

- o "Courses used for the minor may not be used for any other curricular requirement" This seems to mean that no overlap with the GE is allowed. Why is this not allowed?
- o Is core course 2101 or 2102?
- o Divide list in categories (same issue as BA)
- o Remove 8000-level courses
- o Minor requirements: "A grade of C- is required in Italian 202." Should say "a minimum grade of..." and Italian 202 needs to be replaced by 2101 or 2102

Advising sheet:

- o Remove student address line.
- o "A grade of C- is required in Italian 2102" should say "a minimum grade of..."